

East Niceville Fire District

1709 27th STREET NICEVILLE, FLORIDA 32578 PHONE 678-2311

February 11, 2020– Meeting Minutes

Call to Order

The meeting of the ENFD Commission meeting was called to order by Chairman Ingram at the East Niceville Fire Department at 6:00 PM. Chairman Ingram led the Pledge of Allegiance and gave the Invocation.

Roll Call

Those in attendance were: Chairman Ingram, Vice Chairman Schwab, Treasurer McEntire, and Secretary Tisa. Also, in attendance were Chief Wright, Assistant Chief Birch and Captain Kramer. Absent was Commissioner Evans.

Approval of Minutes

Vice Chairman Schwab made a motion to accept the January 14, 2020 minutes, seconded by Treasurer McEntire and motion passed unanimously.

Treasurers Report

Treasurer McEntire gave his report and stated that there was \$824,473 in all bank accounts (this includes the Fire Engine CD).

Old Business

Chairman Ingram reported that he had finalized the hourly rate change for the employees. Treasurer McEntire made a request that Chairman Ingram write a policy (Memo) as to why the Board increased the hourly rate as well as increased firefighters. This shall be posted on the ENFD web site. This is so we have a record of the rate change and increased shift coverage.

New Business

GASB 75-Chairman Ingram reported that he received a bill from Foster and Foster for the audit of the Pension Plan. Captain Kramer (Pension Fund Chairman) will have the bill taken care of.

Fire Rating-Chief Wright reported that the ENFD received a 4 from the recent Fire Rating audit and explained how the rating works.

Commissioner Positions-Chairman Ingram reported that his term, vice chairman Schwab and Commissioner Evans terms will end in 2020. Treasurer McEntire and Secretary Tisa's terms will end in 2022. He also stated that if any commissioner wants to change their position can do so this year.

Part Time Secretary-Vice Chairman Schwab suggested that we keep in mind in possibly hiring a part time secretary.

Other Business

Treasurer McEntire reported that he received a bill from the IRS for \$535.19. He spoke to the CPA and was told that all the taxes have been paid and that he should contact the IRS on this. Treasurer McEntire also reported that he is gathering information for the audit by CRI. One of the items needed are the Pension Fund minutes from October 1, 2019 to present. Captain Kramer will provide the minutes.

Chief's Report

Chief Wright passed out the Vehicle Mileage and Maintenance report for January and February 2020.

Adjourn

After no further business Treasurer McEntire made a motion to adjourn, seconded by Vice Chairman Schwab and the motion passed. Meeting adjourned at 6:45 PM.

The next meeting is scheduled for Tuesday March 10, 2020 at the ENFD.

Respectfully Submitted

Leo Tisa