

This operating policy establishes the Board of Fire Commissioners' policy with respect to providing employment references for former ENFD employees.

A. General

1. Prospective employers (and others) often request that the ENFD provide a reference for departing or former employees of the District.
2. Such requests should be referred to the Commission Chairman and / or to the Fire Chief.

B. References

1. In order to both promote fairness and protect the ENFD from unnecessary recriminations (and possibly legal action), it is the policy of the ENFD Board of Commissioners that neither any Commissioner nor the Fire Chief provide any reference other than the following:
 - a) Date of hire
 - b) Length of service
 - c) Last day of employment at ENFD