

# *East Niceville Fire District*

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## **May 8, 2018 – Meeting Minutes**

### **Call to Order**

Vice Chairman Schwab called to order the meeting of the East Niceville Fire District Commission at 6:00 p.m., May 8, 2018 at the East Niceville Fire Department. Vice Chairman Schwab led the Pledge of Allegiance and the invocation was given by Commissioner Ryan Ingram.

### **Roll Call**

The following individuals were present: Asst Chief Birch, Vice Chairman Schwab, Treasurer CJ McEntire, Secretary Ingram, Commissioner Evans, Mr. David Barton (EBS) and the on-duty firefighters.

### **Approval of Minutes**

The minutes of the April 10, 2018 meeting, previously distributed by email, were approved unanimously per motion by Commissioner McEntire and seconded by Commissioner Evans.

### **Treasurer's Report**

Treasurer McEntire gave the Treasurer's Report and distributed copies. All copies will be included in the official book of proceedings and will be filed as appropriate. There was a motion to approve the report by Commissioner Evans with a second by Commissioner Ingram. Motion passed unanimously.

### **Old Business**

#### **ENFD Transition Planning**

Discussion took place regarding the positions each commissioner will hold moving forward. It was decided among the commissioners present that a vote will take place at the 12 June 2018 meeting for the ENFD Commissioner positions to be as following: Chairman – Ryan Ingram, Vice Chairman – Matt Schwab, Secretary – Ed Dunbar, Treasurer – C.J. McEntire, and Retirement Pension Account Liaison – Tony Evans. This item shall be included on the 12 June 2018 agenda.

#### **Employee Retention/Wage Increase Plan follow-up**

Discussion took place regarding the Employee Retention/Wage Increase Plan. Everything is now in place with no issues. This item shall be removed from the agenda.

#### **New Bunker Gear follow-up**

As voted on at the April Commissioners meeting, the new Bunker Gear has been ordered. According to Asst. Chief Birch, the gear is expected to be delivered in the next month or two. This item shall be removed from the agenda.

### **New Business**

#### **ENFD Health Insurance Option (HSA, HRA, and Alternative Funding Plans)**

Mr. David Barton from EBS briefed the commission on the options available, advantages, and disadvantages of applying HSA's, HRA's, and Alternative Funding Plan's to the firefighter's health insurance plans. It was agreed on by the commission, Mr. Barton, and Asst. Chief Birch that an Information and Training Session would be setup at the station with all firefighters (and families) invited to go over actual examples of each plan to include all advantages and disadvantages. This would give both commissioners and firefighters detailed insight on each of the options. Asst. Chief Birch will get with the firefighters and come up with a good time in the July/August timeframe for this to occur. Open season for these options are December 1 – 31 2018. This item shall remain on the agenda to in order to work out plans for the meeting.

#### **FY 2018-19 Budget Discussion**

Discussion took place regarding preparation of the FY 2018-19 Budget. Commissioner McEntire and Commissioner Ingram will continue working it and will distribute draft via email to the commission for review. This item shall remain on the agenda.

## **Other Business**

### **Assets/Fire Truck**

Discussion took place regarding the eventual purchase of a new fire truck. This item shall be put on the June agenda for further discussion.

### **Retirement Pension Plan**

The commission asked Asst. Chief Birch if he could have Captain Kramer brief the commission at the June meeting on the status of the ENFD Retirement Pension Plan. This item shall be included on the June agenda.

## **Chief's Report**

### **ENFD Responses**

ENFD responded to 83 calls in the month of April. These were sent by Asst Chief Birch to the Bay Beacon for publication.

### **Personnel Changes**

Mr. Landon Bigner was recently hired as a new firefighter.

### **Adjourn:**

Commissioner Evans motioned to adjourn the meeting at 7:05 p.m. There was a second to the motion by Commissioner McEntire. Motion carried.

**The next meeting will be held on Tuesday, June 12, 2018 beginning at 6:00 p.m.**

**Minutes submitted by Commissioner Ingram.**