

# *East Niceville Fire District*

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## **July 9, 2019 - Meeting Minutes**

### **Call to Order**

The meeting of the ENFD commissioner meeting was called to order by Commissioner Schwab at the East Niceville Fire Department at 6:00 PM. Commissioner Schwab led the Pledge of Allegiance and the Invocation.

### **Roll Call**

The following were in attendance: Commissioners Schwab, McEntire, Evans and Tisa. Also in attendance was Asst Chief Birch. Commissioner Ingram and Chief Wright were absent.

### **Approval of Minutes**

The minutes of the June 11, 2019 meeting were posted June 24, 2019 on the ENFD website. Commissioner Evans made a motion to approve the minutes and seconded by commissioner McEntire. Motion passed.

### **Treasurers Report**

Commissioner McEntire reported that as of the May general ledger that 67% of this year's budget had been used. He also reported that the total of all bank accounts was \$547,285.

### **Old Business**

It was reported that property purchase had been closed in June. Pension Fund Meeting-Commissioner Evans reported that the pension fund is status quo and that no meeting has been scheduled. Commissioner McEntire passed out the proposed budget for FY 2019-2020. He reported that the net gain from the new tax base would be \$75,609. With the expense of hiring 3 new firefighters at \$120,000 that would leave a net loss of \$44,391. Millage Rate-Commissioner McEntire said that we could increase the millage rate to a max of 3.2952%. After some discussion Commissioner Evans made a motion to leave the millage rate for the 2020 at 3.0176%. It was seconded by commissioner McEntire and the motion passed. Fire Truck Line Item-Commissioner Schwab reported that Commissioner Ingram wants to add a line item in the budget to fund a new fire truck. Commissioner McEntire suggested that we could open up a CD and get 1.75% on the money. He will look further into this. Commissioner McEntire reported that the general audit still has not been completed. He spoke with Tim Herndon with CRI and was assured that it will be done by Aug 1.

### **New Business**

Commissioner Schwab stated that the next TRIM step (Step 2) be completed by Aug 4, 2019. Commissioner McEntire said that we should have the date, time and meeting place posted for the proposed millage. After a discussion it was decided that the public hearing on the budget would be Sept 5, 2019 and the final hearing on Sept 19, 2019...both at 6PM.

## **Other Business**

Asst Chief Birch reported that the industrial insurance for the Department had been renewed. Commissioner McEntire reminded Chief Wright and Asst Chief Birch that in accordance with prior board direction; 1. all Directors should be notified by email of any changes to personnel and 2. Commissioner McEntire should receive email copies of all payroll and personnel communications with the Accountant 3. a cumulative vehicle maintenance and repair report will be maintained and presented at each board meeting. Commissioners requested that a cumulative report be presented at each board meeting showing all actions and costs to remodel the firehouse to accommodate the additional firefighters. Also, at the next board meeting the Chief should present his overall plans for remodeling the firehouse to accept the additional firefighters. Commissioner Schwab would like to have Asst Chief Birch attend the monthly commission meetings.

## **Chief's Report**

Asst Chief Birch reported that the district had hired 2 firefighters and that both quit. He also reported that we need to replace the Air Packs at an estimated cost of \$72,500.

## **Adjourn**

After no further business Commissioner Schwab made a motion to adjourn, seconded by Treasurer McEntire. Motion carried. Meeting adjourned at 6:55 PM

**The next meeting is scheduled for Tuesday August 13, 2019 at 6:00 PM**

**Respectfully Submitted,**

**Leo Tisa**