

# *East Niceville Fire District*

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## **February 13, 2018 – Meeting Minutes**

### **Call to Order**

Vice Chairman Schwab called to order the meeting of the East Niceville Fire District Commission at 6:00 p.m., February 13, 2018 at the East Niceville Fire Department. Vice Chairman Schwab led the Pledge of Allegiance and the invocation was given by Commissioner Ryan Ingram.

### **Roll Call**

The following individuals were present: Chief Wright, Vice Chairman Schwab, Treasurer CJ McEntire, Secretary Ingram, and Commissioner Evans.

### **Approval of Minutes**

The minutes of the January 9, 2018 meeting, previously distributed by email, were approved unanimously per motion by Commissioner Evans and seconded by Commissioner McEntire.

### **Treasurer's Report**

Treasurer McEntire distributed copies of both the January and February Treasurer's Report. Treasurer McEntire explained both in detail to the Commission. A motion was made to approve both the January and February Treasurers Reports by Commissioner Ingram with a second by Commissioner Evans. Both were approved unanimously.

### **Old Business**

#### **ENFD Operating Policy (OP) 60-03**

OP 60-03 was previously sent by Chairman Dunbar via email on 3 Feb 2018 to the Commission. OP 60-03 was reviewed by all commissioners. A motion to approve OP 60-03 was made by Commissioner Ingram with a second by Treasurer McEntire. OP 60-03 was unanimously approved and will be posted on the ENFD website.

### **New Business**

#### **GASB 68 Statement on ENFD Pension Fund**

Discussion took place on the GASB 68 Statement sent out via email by Chairman Dunbar on 3 Feb 2018. Treasurer McEntire stated the commission has a "catch-up" responsibility to add funds to the Pension Fund based on the study. Treasurer McEntire is looking into when this amount must be submitted by.

### **Adjourn:**

Commissioner McEntire motioned to adjourn the meeting at 6:40 p.m. There was a second to the motion by Commissioner Evans. Motion carried.

**The next meeting will be held on Tuesday, March 13, 2018 beginning at 6:00 p.m.**

**Minutes submitted by Commissioner Ingram.**