

East Niceville Fire District

1709 27th STREET NICEVILLE, FLORIDA 32578 PHONE 678-2311

April 9, 2019 - Meeting Minutes

Call to Order

Chairman Ingram called to order the meeting of the East Niceville Fire District Commission at 6:00 PM, April 9, 2019 at the East Niceville Fire Department. Chairman Ingram led the Pledge of Allegiance and gave the invocation.

Roll Call

The following individuals were present: Chairman Ingram, Vice Chairman Schwab, Treasurer McEntire, Commissioner Evans, Commissioner Tisa, Chief Wright and several on-duty firefighters.

Approval of Minutes

The minutes of the previous meeting had been posted on the ENFD website. Vice Commissioner Schwab made a motion to approve the March 12, 2019 minutes and seconded by Treasurer McEntire. Motion passed.

Treasurers Report

Treasurer McEntire reported that there is a total of \$749,800 in all bank accounts as of April 9, 2019. \$295,000 of this has been carried over from last year. He reported the district spends a little under \$70,000 per month. The 2% COLA that was approved from the last commission meeting is now in effect. Treasurer McEntire asked that all Visa Card statements, invoices and receipts should be signed (if necessary) and the expenses be documented on what they are for. This will help with our budget and will help with the accountability to the auditors. Treasurer McEntire had a question on why the \$750 lawsuit check had to go through payroll. Chief Wright said that it had to be documented this way because it was considered income from the lawsuit settlement. Chief Wright reported that the district had to get Murphy gas cards because the Citgo Card had been terminated. Once this was corrected, he cancelled the Murphy cards. Treasurer McEntire requested that he should get copies of the payroll that is emailed to the CPA. He also reported that the audit should be completed by May.

Old Business

Pension Fund: This meeting once again was cancelled due to the fact the several board members could not make it. As of yet it has not been rescheduled.

New Business

Account access backing: Chairman Ingram stated that he is the backup person for all bank accounts, he can sign on them. Treasurer McEntire reported that all invoice payments are on auto pay except the Citgo card. Commissioner Evans suggested that we have access to the passwords to all accounts in the event that Treasurer McEntire is not available.

Other Business

Chief Wright and Chairman Ingram met to discuss Firefighter Code 1710 which is a national code that says that we should have a minimum of 4 crew members per shift. Chief Wright reported that around 2005 for 3 or 4 years the

district had added 1-part timer per shift and was supplemented by volunteers. Once there was enough money a 3rd full time firefighter was added per shift. He also stated the district should now be able to afford a 4th firefighter per shift. Several questions were asked as to how much this would cost the district. The Chief said the pay would be about \$29,220 per year per firefighter, not including benefits and taxes. Other questions were asked as to what other costs would be involved such as firefighter gear, workers comp, benefits, etc. Chairman Ingram suggested that we table this discussion until the next meeting so he and the Chief could crunch the numbers and come up with a total cost.

Chief's Report

Chief Wright reported that Engine 13 is now going under an inspection.

Adjourn

After no further business Vice Chairman Schwab made a motion to adjourn the meeting and seconded by treasurer McEntire. All agreed. Meeting adjourned at 6:50 PM

The next meeting is scheduled for Tuesday May 14, 2019 at 6:00 PM

Respectfully Submitted,

Leo Tisa