

East Niceville Fire District

1709 27th STREET NICEVILLE, FLORIDA 32578 PHONE 678-2311

March 10, 2020– Meeting Minutes

Call to Order

The meeting of the ENFD Commission meeting was called to order by Chairman Ingram at the East Niceville Fire Department at 6:00 PM. Chairman Ingram led the Pledge of Allegiance and gave the Invocation.

Roll Call

Those in attendance were: Chairman Ingram, Vice Chairman Schwab, Treasurer McEntire, Secretary Tisa and Commissioner Evans. Also In attendance were Chief Wright, and Assistant Chief Birch

Approval of Minutes

Vice Chairman Schwab made a motion to accept the February 11, 2020 minutes, seconded by Treasurer McEntire and motion passed.

Treasurers Report

Treasurer McEntire gave his report and stated that through the end of February there was \$784,816 in all bank accounts plus the 40K CD. Treasurer McEntire also reported that the \$535.19 penalty the District received from the IRS will be challenged by the CPA. The CPA had previously paid the taxes.

Old Business

Audit Status-CRI will be conducting an onsite audit and will contact the ENFD to set this up.

New Business

Chairman Ingram passed out a draft memo explaining the recent across the board pay raise and adding a 4th firefighter per shift. After some discussion it was decided that he would modify some of the wording. This letter will be posted on the ENFD web page.

Other Business

Vice Chairman Schwab asked what we pay the CPA annually, which is \$12,000. He mentioned the possibility of looking into hiring a part time bookkeeper for the future. Discussion will be added to future agendas as needed.

Chief's Report

Chief Wright reported that the wiring problem with the Pumper Truck had been fixed. He also reported that the annual service on the fire engine is due. Chief Wright has on file documentation for the service and maintenance on all the department vehicles and equipment. Asst. Chief Birch stated that the ENFD has made precautions for the Coronavirus.

Adjourn

After no further business Vice Chairman Schwab made a motion to adjourn, seconded by Commissioner Evans and the motion passed. Meeting adjourned at 7:00 PM.

The next meeting is scheduled for Tuesday April 14, 2020 at the ENFD.

Respectfully Submitted**Leo Tisa**