

# *East Niceville Fire District*

---

1709 27<sup>th</sup> STREET NICEVILLE, FLORIDA 32578 PHONE 678-2311

## **June 9, 2020 – Meeting Minutes**

### **Call to Order**

The meeting of the ENFD Commission meeting was called to order by Vice Chairman Schwab at the East Niceville Fire Department at 6:00 PM. Vice Chairman Schwab led the Pledge of Allegiance and gave the Invocation.

### **Roll Call**

Present were Vice Chairman Schwab, Treasurer McEntire, Secretary Tisa, Commissioner Evans, Asst Chief Birch and 3 firefighters. Absent were Chairman Ingram and Chief Wright.

### **Approval of Minutes**

Commissioner Evans made a motion to approve the May 12, 2020 minutes, seconded by Treasurer McEntire. The motion passed unanimously.

### **Treasurers Report**

Treasurer McEntire passed out the Treasurer's Report. He reported that there is \$626,714 in all bank accounts including the 40K CD.

### **Old Business**

Re-apply for Commission Positions - Vice Chairman reported that he has re-applied for a new term. Commissioner Evans reported that he will re-apply by the deadline. Since Chairman Ingram was absent no one knew his status.

Audit Status -Treasurer McEntire reported that he received an Email from Brad Williamson with CRI that he was in the process of completing the audit and should be finished by mid July. Mr Williamson said that he would start on next year's audit sooner.

E-Trim - Treasurer McEntire reported that he received the Projected Preliminary Assessment of our budget from the Property Appraiser at \$400,809.750. Treasurer McEntire is working on a tentative budget for 2020-2021 with the same millage rate. He also reported that we will have 6% more tax revenue.

New Fire Truck - Vice Chairman Schwab suggested that we set a date to purchase a new fire truck. Asst Chief Birch said that he will look into other options to purchase.

### **New Business**

Financial Disclosure Form- Vice Chairman Schwab reminded that Commissioners that they should have received their Financial Disclosure paperwork. It is due by July 1, 2020.

Policy Changes (Telework Type Policy) - Treasurer McEntire made a motion that the Chief needs to return to work on

Monday June 15 or start using his sick and/or annual leave. The motion was seconded by Commissioner Evans and passed. Chairman Ingram will be notified to send a letter to the Chief stating this.

#### **Other Business**

There was a discussion on possibly adding a 4<sup>th</sup> firefighter to the other 2 shifts or keep just 3. Chief Wright needs to make a proposal on adding the 4<sup>th</sup>. Asst Chief Birch stated that he has some information to add to this. He will get with Chief Wright.

#### **Chief's Report**

Asst Chief Birch passed out the maintenance and mileage report. Other than that he had nothing else to report.

#### **Adjourn**

After no further business Commissioner Evans made a motion to adjourn, seconded by Treasurer McEntire and passed. Meeting adjourned at 6:55 PM

The next meeting is scheduled for Tuesday July 14, 2020 at the ENFD.

#### **Respectfully Submitted**

**Leo Tisa**