

April Meeting Minutes

April 8, 2013

Call to order

Chairman Marcolongo called to order the April meeting of the East Niceville Fire Commissioners at 7:00 p.m., April 8, 2013, at the East Niceville Fire Department.

Roll call

The following individuals were present: Chairman Marcolongo, Commissioners Brunson, Root, Dunbar, and Schwab.

Approval of minutes from last meeting

Minutes from previous meeting were read. Chairman Marcolongo asked for corrections and/or deletions. Commissioner Brunson wanted to make a clarification on the March minutes on the last sentence of the new business section: "Brunson was concerned about personal liability insurance for all commissioners." Commissioner Root made motion to accept minutes as read, and Commissioner Dunbar seconded. All voted "Aye." Minutes approved.

Treasurer's Report

Treasurer Dunbar reviewed items of note on current report. He explained that page one is standard information. He pointed out that the balance on taxes received is \$4,689.21. The department expects to receive about \$46,000. Bills averaged more this month but were unusually low last month. Dunbar noted that ENFD accounts at the bank require a \$1,000.00 minimum to avoid a fee charge. One of the accounts this past month dipped below this amount, so the bank charged the fee; however, Dunbar called to discuss, and the bank reversed the charge. Dunbar moved to a review of page 2 of the report. He received two bills from Captain Jason Holcombe for the retirement contributions, and they were paid. Another invoice is due soon. The bottom line is that the budget is \$7,000.00 under budget for the year at this time, and he has background data available if anyone has any questions.

Marcolongo asked for questions. Commissioner Schwab made a motion to accept the Treasurer's Report, and Commissioner Brunson seconded. All voted "Aye." Motion approved.

Old Business

Commissioner Brunson asked about the insurance that the Chief provided to her for review. Brunson found information that she flagged that may need to be checked. She was unable to find a copy of the Director and Officers' liability insurance in the book. She would like to contact the insurance representative to discuss coverage and compare that coverage to see if it is comparable to that of other departments. Marcolongo explained that the department's insurance policies are sold to fire departments and ambulance services only. He will contact the insurance representative and ask him to contact Commissioner Brunson. Commissioner Root suggested that after Brunson speaks with the insurance representative that he come to a meeting and discuss the policies with all commissioners.

Commissioner Schwab asked if vehicles are included with the policies being discussed, and Marcolongo explained that the department's policy does cover vehicles. Schwab asked when the current policies are up, and Marcolongo stated July. The discussion continued as to firms and generic quote differences, and Marcolongo explained the evolution of the current coverage.

New Business

No new business. Commissioner Brunson offered to create an agenda for next month. Commissioner Dunbar usually creates one, but not much to discuss right now.

Chief's Report

The Chief's report was not available for this month.

Next Meeting

The next meeting will be on May 13.

Adjournment

Motion to adjourn made by Commissioner Dunbar and seconded by Commissioner Schwab. Meeting adjourned at 7:24 p.m.

Minutes respectfully submitted by:

Secretary Sherry Marcolongo