

# *East Niceville Fire District*

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## **August 11, 2020– Meeting Minutes**

### **Call to Order**

The meeting of the ENFD Commission meeting was called to order by Chairman Ingram at the East Niceville Fire Department at 6:00 PM. Chairman Ingram led the Pledge of Allegiance and gave the Invocation.

### **Roll Call**

Those in attendance were: Chairman Ingram, Vice Chairman Schwab, Treasurer McEntire, Secretary Tisa, and Commissioner Evans. Also, in attendance were Chief Wright, Assistant Chief Birch and firefighters Mark and Nyendorf.

### **Approval of Minutes**

Vice Chairman Schwab made a motion to accept the July 14, 2020 minutes, seconded by Treasurer McEntire and the motion passed unanimously.

### **Treasurers Report**

Treasurer McEntire gave his report and stated that there was \$459,882 in all bank accounts.

### **Old Business**

**AUDIT STATUS** – Treasurer McEntire said he was in contact with Brad Williamson with CRI and was informed that he could not make this meeting, but will attend the September meeting to give his report. Chairman Ingram stated that he received a letter from the State of Florida that the Audit Report was late and needs to be submitted.

**BUDGET PROCESS** – Treasurer McEntire reported that he has filed the necessary forms for next year's budget. He has allowed \$80,000 for new air packs and another \$40,000 CD for a new Fire Truck.

**TRIM** – The first meeting for TRIM is scheduled for September 3, 2020 at 6 PM and the second meeting is scheduled for September 21, 2020 at 6 PM. Chairman Ingram will take care of the advertising for these meetings.

**FINANCIAL FORM 1** – Chairman Ingram reminded the commissioners that they should have sent in their forms to the Supervisor of Elections. All commissioners had sent in their forms.

**AIR PACKS** – Chief Wright said that he would put in an order for the air packs this coming October.

### **New Business**

**COMMISSION VACANCY** – Since Chairman Ingram's term expires in October, two replacement prospects were invited to this meeting; Charlie Mauck and Dennis Ealy. Both introduced themselves and each gave a little background of their qualifications. They were invited to the TRIM meetings in September. The commission will vote on who will be appointed to the vacancy at the October meeting.

**Other Business**

Commissioner Evans asked Chief Wright if he had a committee together to look at the specifications of a new Fire Truck. Chief Wright reported that he had a committee.

**Chief's Report**

Chief Wright reported that the air conditioning went out in the living quarters. Firefighter Nyendorf sent out bid requests to 3 local air conditioning companies. Chief Wright recommended that the department go with McCullough Heating and Air Conditioning. Secretary Tisa made a motion that we go with their bid of \$6382, seconded by treasurer McEntire. The motion passed unanimously. COVID-19 – Chief Wright stated that 9 firefighters with the City of Niceville tested positive for Covid-19. He had all ENFD employees tested and all came back negative.

**Adjourn**

After no further business Vice Chairman Schwab made a motion to adjourn, seconded by Treasurer McEntire. Motion passed. Meeting adjourned at 6:40 PM

The next meeting is scheduled for Thursday September 3,2020 at 6:00 PM at the ENFD (1<sup>st</sup> Trim hearing)

**Respectfully Submitted**

**Leo Tisa**