

East Niceville Fire District

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August 13, 2019– Meeting Minutes

Call to Order

Chairman Ingram called to order the meeting of the East Niceville Fire District Commission at 6:00 PM, August 13, 2019 at the East Niceville Fire Dept. Chairman Ingram led the Pledge of Allegiance and gave the invocation.

Roll Call

All Commissioners were present except Commissioner Evans. Also in attendance were Chief Wright and Captain Buddy Wilson.

Approval of Minutes

The minutes of the July 9, 2019 meeting were posted on the ENFD website. Vice Chairman Schwab made a motion to approve the July 9, 2019 minutes, was seconded by Treasurer McEntire. Motion passed.

Treasurers Report

Treasurer McEntire reported that as of the June general ledger, 75% of the budget has been used and the total in all the bank accounts was \$452,165. Treasurer McEntire also reported that the district is approximately \$50,000 behind in its contributions to the district's retirement plan and this needs to be paid by the end of 2019 with this year's (2018/2019) budget money. Concerning the audit, Treasurer McEntire stated that the audit was not completed by August 1. He reported that Tim Herndon with CRI said that it should be completed shortly.

Old Business

Budget: The 3 additional firefighter's expenses need to be added to the budget by the September meeting. Chief Wright will send the Chairman Ingram the projected expenses.

TRIM Notice: Treasurer McEntire submitted Step 2 by the August 4 deadline. Chairman Ingram will take care of the public advertising for the final hearing.

Firefighter Hiring: Chief Wright had reported the Department still has not hired the new firefighters. He is getting resumes from out of town/state applicants.

New Fire Truck CD: Treasurer McEntire has been doing research on purchasing a CD. He suggested that we keep funding the account and wait until the end of the year to roll the money into a CD.

New Business

Air Packs: Chief Wright reported that the air packs need to be serviced annually and buying new ones is not an emergency situation.

Annual Financial Report: Treasurer McEntire stated that per the Florida Department of Economic Development this report should be E-filed by September 13, 2019. The FY audit needs to be completed before this report can be accomplished.

Other Business

Pension Fund: No meeting has been scheduled.

Cancer Insurance Coverage for Firefighters: Chief Wright reported that he has spoken to Ron Clark (Worker's Comp representative) about the mandate from the state covering the firefighter's cancer coverage. The district will pay approximately \$1800/year for the whole department for this coverage. Vice Chairman Schwab asked that this expense be added to next year's budget. Also, Vice Chairman Schwab reported that we have not received the numbers for next year's health costs.

Chief's Report

Chief Wright reported that the Turbo went out on the pumper truck and is being fixed in house. The cost of the Turbo was approximately \$1300. The Chief also reported that firefighters constructed a dryer out of PVC pipe to dry the firefighting suits and this saved the district several hundred dollars over the cost of buying a new one. The living quarters upstairs has been completed and also includes an A/C unit. Vice Chairman Schwab again recommended that the Chief and Assistant Chief attend all meetings (except the September Budget/TRIM meetings). Treasurer McEntire wants a cumulative vehicle maintenance report at each meeting. Vice Chairman Schwab also wants to add mileage to this report and have it updated every 30 days. Chairman Ingram suggested that we start Oct 1, 2019 and the report be given starting with the October meeting. Chairman Ingram and Vice Chairman Schwab will not be at the September 5th (Tentative Budget) meeting. Commissioner's McEntire, Evans and Tisa will cover the September 5th meeting. All commissioners should attend the final TRIM meeting in September 19.

Adjourn

After no further business, Commissioner Tisa made a motion to adjourn and seconded by Vice Chairman Schwab. Motion passed and the meeting adjourned at 7:12 PM.

The next meeting is scheduled for Thursday, September 5, 2019 at 6:00 PM (TRIM Hearing #1)

Respectfully Submitted,

Leo Tisa