

# *East Niceville Fire District*

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## **June 2014 Meeting Minutes**

June 9, 2014

### Call to Order

Chairman Marcolongo called to order the June meeting of the East Niceville Fire District Commission at 7:00 PM, June 9, 2014, at the East Niceville Fire Department.

### Roll Call

The following individuals were present: Chairman Marcolongo, Commissioners Schwab, Dunbar and Brunson; Chief Wright and Captain Holcomb.

### Approval of Minutes from Last Meeting

Commissioner Dunbar read the minutes from the last meeting. Chairman Marcolongo asked for corrections and/or additions/deletions. Hearing none, Commissioner Schwab made a motion to accept the minutes as read. Commissioner Brunson seconded. All Commissioners voted "aye". Minutes approved.

### Treasurer's Report

Commissioner Brunson presented the Treasurers Report for the month ended April 30, 2014. The page one Total Current Assets, including prepaid insurance, was \$353,093. On the page two Statement of Activities, Commissioner Brunson noted that we had \$18,105 in Total Revenue and \$54,982 in Total Expenditures for the month. She also stated that the \$225 shown as (unbudgeted) Training had been reclassified as Travel, which was not reflected on the report as presented. Commissioner Dunbar pointed out that we still have actual expenditures to date in Other Contractual Services that are in excess of the Annual Budget, and we need to amend the Annual Budget to correct this line item, as well as more accurately align expenditures. Commissioner Brunson acknowledged this. After a brief discussion of the budget line items, Chief Wright noted that the ongoing re-categorization may correct some apparent errors. He also noted that we need to fund the Training budget for the coming Fiscal Year, after several years of low budgets in that area. All Commissioners concurred. After a brief discussion, Commissioner Schwab moved to approve the Treasurer's Report. Commissioner Dunbar seconded. The motion was passed unanimously by the Commission.

### Old Business

Chairman Marcolongo opened the discussion of the Old Business items on the Agenda.

Commissioner Dunbar reported on the year-over-year bank balances as of the end of May, and that the over-budget trend was improving over the last two months. This report was offered to allow Commissioners to

monitor the possible need for a bank loan to fund ENFD expenses during the transition from one Fiscal Year to the next. The loan item had been previously tabled until the Commission's October meeting.

Commissioner Schwab updated the Commission on the possibility of the ENFD hosting a presentation on alternate health insurance coverage under the Affordable Care Act. Commissioner Schwab stated that his research indicated that there may be issues with deductibles and other out-of-pocket costs that would not be beneficial for ENFD firefighters. Commissioners discussed possible presentations on ACA options that may be available. Chief Wright has attended one, and Commissioner Brunson will be attending another in the near future. The Commission continues to gather data on all options.

Chief Wright reported that he had received preliminary estimates on health care insurance costs for the coming Fiscal Year, and that dental increases were estimated at 1-2% and StarMark/TrustMark medical at 10%, which is less than in recent past years. Health insurance costs will continue to be reviewed at future meetings.

Commissioner Dunbar briefed the Commission on his research into the requirement to account for Other Post-Employment Benefits (OPEB) annually, as required by GASB Statement 45. Discussion followed and available options were considered. Dunbar will continue to look into the most cost-effective way to meet this accounting requirement going forward.

Chairman Marcolongo asked if there were any additional old business items and there were none.

#### New Business

Chairman Marcolongo asked if there was any new business.

Commissioner Dunbar asked about the status of our Retirement Plan, as far as quarterly payments by the ENFD and any changes to the plan based on the recently concluded Florida Legislative Session. A discussion followed, with Capt. Holcomb (Retirement Fund Board of Trustees President), Chairman Marcolongo, and Chief Wright presenting information on the current status of the fund and ENFD contributions thereto. Capt. Holcomb will verify ENFD contributions to date for the current Fiscal Year, and invoice the District for any outstanding contributions due.

#### Chief's Report

Chairman Marcolongo asked the Chief about the status of the Department's Thermal Imaging Camera (TIC), which was damaged in a recent fire. The Chief referred the question to Capt. Holcomb, who stated that Assistant Chief Birch was working the insurance claim, and currently awaiting a letter from the TIC manufacturer to support the claim. He also stated that the manufacturer planned to inspect the TIC when they visit the ENFD to service the Department's airpaks. The Chief has previously stated that the damage amounted to \$5-7000 and would be covered by our insurance.

#### Next Meeting

The next meeting of the Commission is scheduled for Monday, July 14, 2014 at the East Niceville Fire Station.

Adjournment

A Motion to Adjourn was made by Commissioner Dunbar, seconded by Commissioner Schwab, and unanimously approved. The meeting was adjourned at 7:42 PM.

Minutes respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ed Dunbar', with a stylized, cursive flourish at the end.

Commissioner Ed Dunbar  
Secretary