

# *East Niceville Fire District*

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## **May 8, 2017 – Regular Meeting Minutes**

### **Call to Order**

Chairman Dunbar called to order the meeting of the East Niceville Fire District Commission at 6:00 p.m., May 8, 2017 at the East Niceville Fire Department. Chairman Dunbar led the Pledge of Allegiance and the invocation was given by Commissioner Matt Ruckel.

### **Roll Call**

The following individuals were present: Chief Wright, Chairman Dunbar, Vice Chairman Schwab, Treasurer CJ McEntire, Commissioner Ruckel, Commissioner Ingram and the on-duty firefighters.

### **Approval of Minutes**

The minutes of the April 10, 2016 meeting, previously distributed by email, were approved unanimously per motion by Commissioner McEntire and seconded by Commissioner Schwab.

### **Treasurer's Report**

Treasurer McEntire gave the Treasurer's Report and distributed copies. All copies will be included in the official book of proceedings and will be filed as appropriate. We are currently 50% through the fiscal year and have received 93% of our revenue. We are currently at 47% of expenditures, 50% through the year. We are in good position and on track to make budget. There was a motion to approve the report by Commissioner Ruckel with a second by Commissioner Schwab. Motion passed unanimously.

### **Old Business**

#### **AD&D Insurance Update**

Chairman Dunbar reviewed our new CHUBB AD&D policy. We are now in accordance with the FL statues. The new policy does not include Term Life Insurance, a benefit the firefighters previously received but is not required by law. We are going to look into the possibility of another life insurance policy.

#### **TRIM Training**

Chairman Dunbar encouraged the commission to sign up for TRIM training, as the requirements can change each year.

#### **Review FY 2017-18 Budget Process**

Chairman Dunbar outlined the FY 2016-17 Budget Process. The ENFD Commission reviewed current payroll data, YTD Expenditures, and available updated projections (Insurance increase estimate, BLS inflation estimates, possible pay raise data, and historical increases).

### **New Business**

#### **Proposed FY 2017-18 Budget**

Chairman Dunbar reviewed a draft budget which included the FY 2016-2017 budget, data from EOM 3/17, an adjusted budget from our current year's data, and a draft budget adjusted to include BLS data, potential pay raises, updated insurance rates, and forecasted changes. The ENFD commission will review the draft budget and bring suggestions to the next meeting.

#### **Chief's Report**

Chief Wright reported that the engine is currently being serviced. The brakes will be upgraded to a diamond brake pad that will give us 3X the life of a regular brake pad.

**Local Donation**

The ENFD will be donating a cascade air system with a Haskel booster pump and trailer that we no longer need, to the Laurel Hill Fire Department who is in need of an air system. The pump and trailer are worth \$5,000.00. The ENFD commission voted unanimously to support a local fire station in our county who is in need.

**Adjourn:** Commissioner Schwab motioned to adjourn the meeting at 7:15 p.m. There was a second to the motion by Commissioner McEntire. Motion carried.

**The next meeting will be held on Monday, June 12, 2017 beginning at 6:00 p.m.**

**Minutes submitted by Commissioner Ruckel.**