

East Niceville Fire District

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March 12, 2019 - Meeting Minutes

Call to Order

Chairman Ingram called to order the meeting of the East Niceville Fire District Commission at 6:03 PM, March 12, 2019 at the East Niceville Fire Dept. Chairman Ingram led the Pledge of Allegiance and gave the invocation.

Roll Call

The following individuals were present: Chairman Ingram, Commissioner Evans, Commissioner Tisa, Chief Wright and 2 on-duty firefighters. Absent were Vice Chairman Schwab and Treasurer McEntire.

Approval of Minutes

The minutes of the previous meeting had been posted on the ENFD website. Commissioner Evans made a motion to approved the February 12, 2019 minutes and seconded by Chairman Ingram. Motion passed.

Treasurers Report

Since Treasurer McEntire was absent Chairman Ingram gave the treasurer's report. He reported that there is a total balance of \$808,751 in all accounts. Also, Chairman Ingram stated that Treasurer McEntire was waiting on budget information from CRI for January and February 2019.

Commissioner Evans discussed that we should have a backup person to pay bills in the event that the treasurer has a sickness or is unable to pay bills. Chairman Ingram stated that he is on all the bank accounts and has access to them if there is a need for this. He will get with Treasurer McEntire.

Old Business

Pension Fund: The March meeting was cancelled and will be rescheduled.

The final Fiscal Year 2018 budget has been completed and Chairman Ingram will post it to the website.

COST OF LIVING ADJUSTMENT: Chairman Ingram had done some research and found out that the national average for COLA is approximately 2% for the year. The last time the board approved a pay increase was on March or April of last year (2018). Commissioner Tisa made a motion to give the employees, including the Chief and the Assistant Chief, a 2% pay raise. Seconded by Commissioner Evans and was approved. This will be effective beginning with the pay period starting on March 16 and will be reflected starting with the April 5th paycheck. Chairman Ingram will contact Treasurer McEntire to let the CPA know.

Commissioner Evans suggested that we should change the payroll cycle from 28 days to 14 days. This would be easier to track the firefighter overtime and would make the bookkeeping easier for the CPA. It was decided to table further discussion on this until the next board meeting.

New Business

Chairman Ingram will clean up the website. Firefighter Kramer suggested that he add a Pension Fund tab to the website.

Chief's Report

Chief Wright reported all the paperwork on the Holcomb lawsuit has been completed and turned into the attorneys. One of the fire trucks will be out for about 2 weeks for annual maintenance. The firefighters will use a backup truck in the meantime.

Adjourn

After no further business Chairman Ingram made a motion to adjourn and seconded by Commissioner Evans. The meeting adjourned at 6:35 PM.

The next meeting is scheduled for Tuesday April 9, 2019 at 6:00 PM

Respectfully Submitted,

Leo Tisa