

# *East Niceville Fire District*

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**February 9, 2015**

## **Call to Order**

Chairman Dunbar called to order the February Meeting of the East Niceville Fire District Commission at 6:02 PM, February 9, 2015, at the East Niceville Fire Department.

## **Roll Call**

The following individuals were present: Chairman Dunbar; Commissioners Brunson, Marcolongo, McEntire and Schwab; and Chief Wright.

## **Approval of Minutes from January 12, 2015 Meeting**

Commissioner Brunson read the minutes from the January 12, 2015 Meeting. Chairman Dunbar asked for additions, corrections, or deletions to the minutes and there were none. Commissioner Marcolongo moved to accept the minutes with no corrections and Commissioner Schwab seconded. The motion was passed unanimously.

## **Treasurer's Report**

Commissioner McEntire reviewed the bank balances and recent tax deposits. The Financial Statements were not yet available from the CPA. Commissioner Schwab moved to accept the Treasurer's Report as presented and Commissioner Marcolongo seconded. The motion passed.

## **Old Business**

**Annual Audit Report:** Commissioner Brunson distributed copies of the final Audit Report as prepared by Carr, Riggs & Ingram. Chairman Dunbar asked if anyone had any questions or comments about the report other than those previously submitted. Hearing none, he asked for a motion to approve the report. Motion to approve the Annual Audit Report was made by Commissioner McEntire. Commissioner Brunson seconded. The motion passed.

**Amendment to FY 2014-15 Budget:** Commissioner McEntire distributed a proposed amendment to the current budget. (separate document) He gave an overview of the changes and stated the need to pass a resolution to the budget at the next meeting. Commissioner Brunson motioned to approve the amended budget pending approval of a resolution. Commissioner Schwab seconded the motion. The motion passed.

## **New Business**

**Citizen Complaint:** Commissioner Dunbar reported that the district forwarded a complaint to the commissioners regarding the department practice to provide the street name and type of call to the Bay Beacon. Commissioner Dunbar relayed his conversation with the citizen, Darlene Franzen and gave an overview of her complaint. After

a discussion highlighting the fact that transparency is important and the complete information from each call is a matter of public record, the commission took no action to change the information that is released to the media.

**Pension Board Replacement:** It was brought to the attention of the Commission that a vacancy exists on the Pension Fund Board. It is the responsibility of the ENFD Commissioners to name a replacement. Mr. Tony Evans, a citizen of the District volunteered to serve on the board. There was a motion by Commissioner Marcolongo to appoint Mr. Evans for a 90 day term in order to gather additional information. Commissioner Schwab seconded the motion. Motion passed.

### **Chief's Report**

Chief Wright distributed a run report for the month and asked Capt. Dennis Mark to give a report on vehicle repair. Capt. Mark expects the truck to be back in service within the next several days as long as the parts necessary to complete the work are available.

### **Next Meeting**

The next regularly scheduled meeting of the ENFD Commission will be at 6:00 PM, Monday, March 9, 2015 at the East Niceville Fire Station.

### **Comments**

Chairman Dunbar explained the addition of this agenda section that would facilitate the opportunity for anyone attending the meeting to speak. Commissioner Brunson distributed a flyer for an Ethics workshop being provided at no charge to elected officials and offered to share additional opportunities as appropriate.

### **Adjournment**

Seeing no further business, Chairman Dunbar asked for a motion to adjourn. Commissioner Schwab moved to adjourn the meeting with a second by Commissioner McEntire. The meeting was adjourned at 6:31 PM.

Minutes respectfully submitted,

**Commissioner Tricia Brunson**  
**Secretary**