

# *East Niceville Fire District*

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## **December 11, 2018 – Meeting Minutes**

### **Call to Order**

Chairman Ingram called to order the meeting of the East Niceville Fire District Commission at 6:00 p.m., December 11, 2018 at the East Niceville Fire Department. Chairman Ingram led the Pledge of Allegiance and gave the invocation.

### **Roll Call**

The following individuals were present: Chairman Ingram, Vice Chairman Schwab, Treasurer CJ McEntire, Commissioner Evans, Commissioner Tisa, Chief Wright and the on-duty firefighters.

### **Approval of Minutes**

The minutes of the November 13, 2018 meeting, previously distributed by email on 11-14-18, were approved unanimously per motion by Commissioner McEntire and second by Commissioner Schwab. The approved minutes will be posted to the district website by 18 December 2018.

### **Treasurer's Report**

Treasurer McEntire gave the Treasurer's Report and distributed copies. All copies will be included in the official book of proceedings and will be filed as appropriate. Commissioner Schwab moved to approve the Treasurers report and Commissioner McEntire seconded. Motion passed unanimously.

### **Old Business**

#### **Chief's Employment Agreement (CLOSED)**

Chairman Ingram opened a discussion of Chief Wright's current employment agreement after discussing the agreement with the district's attorney, Mr. Rob Larkin. Mr. Larkin explained to Chairman Ingram that Section 14 of the Chief's Employment Agreement can be exercised as its own mechanism (not applying subsections 14a-14e) if so desired by the commission. Mr. Larkin also suggested if the commission decides to re-draft an Employment agreement in the future, that we use his assistance in the format and language. After further commission discussion, it was decided to keep the current Chief's Agreement in place and re-visit in August of 2020 (1 month before the agreement expires).

#### **AFLAC Status (OPEN)**

Chief Wright confirmed that the two former employees were removed from the AFLAC system. Chief Wright will take care of any future AFLAC administration within the department as far as adding/removing employees from the system. In addition, Commissioner Tisa will work the refund for overpayment through AFLAC.

#### **Commissioner Change (CLOSED)**

Commissioner Tisa has completed all documentation and been setup with payroll and email. It was decided that Commissioner Tisa will take over as Commission Secretary effective on 8 January 2019 (the next Commission Meeting).

#### **Bank Signature Cards (CLOSED)**

All Commissioners have signed the new Bank Signature Cards at People's Bank.

### **New Business**

None

## **Other Business**

### **Pension Account**

Firefighter Rob Neyendorf addressed the Commission regarding the Pension Fund Board. A new lawyer was hired by the Board and more information will be presented at a February 2019 meeting. The Commission asked Mr. Neyendorf to let Commissioner Evans know of the meeting date/time so he can attend on the behalf of the commission.

### **Chief's Report**

Chief Wright reported that the insurance attorney for the Holcomb discrimination lawsuit is working the situation and trying to get accusations dropped. Chairman Ingram also asked Chief Wright to inform the Chairman Ingram of any meetings that take place with the attorney so the ENFD Commission will be stay on top of the situation.

### **ENFD Responses**

Not addressed.

### **Personnel Changes**

None this month.

### **Adjourn:**

Commissioner McEntire motioned to adjourn the meeting at 6:52 p.m. There was a second to the motion by Commissioner Schwab. Motion carried.

**The next meeting will be held on Tuesday, January 8th, 2019, beginning at 6:00 p.m.**

Minutes submitted by Chairman Ryan Ingram