

East Niceville Fire District

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October 9, 2017 – Meeting Minutes

Call to Order

Chairman Dunbar called to order the meeting of the East Niceville Fire District Commission at 6:00 p.m., October 9, 2017 at the East Niceville Fire Department. Chairman Dunbar led the Pledge of Allegiance and the invocation was given by Commissioner Ryan Ingram.

Roll Call

The following individuals were present: Chief Wright, Chairman Dunbar, Treasurer CJ McEntire, Commissioner Ingram, and Mr. Tony Evans.

Approval of Minutes

The minutes of the September 21, 2017 meeting, previously distributed by email, were approved unanimously per motion by Commissioner Ingram and seconded by Commissioner McEntire.

Treasurer's Report

Treasurer McEntire gave the Treasurer's Report and distributed copies. All copies will be included in the official book of proceedings and will be filed as appropriate. There was a motion to approve the report by Commissioner Ingram with a second by Commissioner McEntire. Motion passed unanimously.

Old Business

Appointment of Group 1 Commissioner

Mr. Tony Evans and Ms. Karen Paulk both submitted interest letters to the ENFD commission. Both candidates were made aware of the interview process that would take place at the 9 October 2017 Commission Meeting. Mr. Tony Evans was the only candidate in attendance at the 9 October 2017 meeting. Mr. Tony Evans was interviewed by the commission. The commissioners then voted with a unanimous outcome that Mr. Tony Evans be appointed the new Group 1 Commissioner. Mr. Evans will assume the position effective 19 October and will be sworn in at the ENFD Commission meeting on 14 November. His term will be until the next general election, which is November 2018.

Leave Policy Regarding Pension Fund Officers

Discussion took place by the commissioners regarding ENFD firefighters that are also Pension Fund Officers and use personal leave while attending an event in support of the ENFD Pension Fund. Since efficient and effective administration of the Pension Fund is in the best interests of the ENFD Commission and our taxpayers, a motion was made by Commissioner Dunbar with a second by Commissioner Ingram that the Commission will pay for no more than one (1) day of duty in support of the Pension Fund, not to exceed once per year. Motion was unanimously approved.

New Business

ENFD Operating Policies

Commissioner Dunbar is in the process of reviewing and updating the ENFD Operating Policies. Once Commissioner Dunbar's review is complete, he will distribute to the commission for further review.

ENFD Pension Fund Trustee Appointment (x2)

Discussion of upcoming vacancies and term limits took place regarding the commission appointed positions on the ENFD Pension Fund Board. This will remain an open item until the November 2017 meeting.

Commission Meeting Schedule

Beginning November 2017 through the end of 2018, it was decided to hold our monthly commission meetings on the 2nd Tuesday of each month (instead of the 2nd Monday of each month). Tuesday's work out to be a better fit for our commissioners and firefighters as well as to encourage more participation from ENFD residents. The two (2) TRIM Hearing meetings will remain on the 1st and 3rd Thursday's of September 2018. The updated schedule has been posted to the website at enfd.net

Adjourn: Commissioner Ingram motioned to adjourn the meeting at 6:42 p.m. There was a second to the motion by Commissioner McEntire. Motion carried.

**The next meeting will be held on Tuesday, November 14, 2017 beginning at 6:00 p.m.
Minutes submitted by Commissioner Ingram**