

East Niceville Fire District

1709 27th STREET NICEVILLE, FLORIDA 32578 PHONE 678-2311

January 14, 2020– Meeting Minutes

Call to Order

The meeting of the ENFD Commission meeting was called to order by Chairman Ingram at the East Niceville Fire Department at 6:00 PM. Chairman Ingram led the Pledge of Allegiance and gave the Invocation.

Roll Call

Those in attendance were: Chairman Ingram, Vice Chairman Schwab, Treasurer McEntire, and Secretary Tisa. Also In attendance were Chief Wright, Assistant Chief Birch and 2 firefighters. Absent was Commissioner Evans.

Approval of Minutes

Vice Chairman Schwab made a motion to accept the December 10, 2019 minutes, seconded by Treasurer McEntire and motion passes.

Treasurers Report

Treasurer McEntire gave his report and stated that there was \$463,529 in all bank accounts. He also reported that he would purchase a 5 month 40K CD from Peoples National Bank based upon a previous motion. This CD will be funded to purchase a new fire truck in the future. Treasurer McEntire stated that Laura Roesch, CPA sold her business to Hudson, Peaden and Associates from Pensacola.

Old Business

Chairman Ingram reported that the new pay raise looks correct. He sent out a spreadsheet with the old and new pay comparisons. He also reported that the health insurance rates have been finalized.

New Business

Truck Sale-Chairman Ingram reported that the truck sold for \$4300 through sealed bids. Vice Chairman Schwab suggested that Chief Wright remove the truck from the master insurance policy.

Other Business

Audit-Treasurer McEntire reported that he received an Engagement Letter from CRI. He will look it over. He asked the Chief for a monthly maintenance report on each department vehicle and that it be added to the mileage report. Also, Treasurer McEntire said he received a bill from the IRS for \$535 from September 2018. He will have Brie with the CPA look into it.

Chief's Report

Chief Wright reported that the Imager is out and that he will look into getting it repaired. Visa Card-there was a

discussion that Treasurer McEntire does not receive all the receipts. Chief Wright reported that the receipts are given to him by the firefighters and that he goes over them each month with the Visa bill before he gets them to Treasurer McEntire. It was agreed that everyone will pay closer attention to this and have a signature and coding on each receipt.

Adjourn

After no further business Vice Chairman Schwab made a motion to adjourn, seconded by Chairman Ingram and the motion passed. Meeting adjourned at 6:30PM

The next meeting is scheduled for Tuesday February 11, 2020 at the ENFD.

Respectfully Submitted

Leo Tisa