

East Niceville Fire District

1709 27th STREET NICEVILLE, FLORIDA 32578 PHONE 678-2311

January 9, 2017 – Regular Meeting Minutes

Call to Order

Chairman Dunbar called to order the meeting of the East Niceville Fire District Commission at 6:00 p.m., January 9, 2017 at the East Niceville Fire Department. Chairman Dunbar led the Pledge of Allegiance and the invocation was given by Commissioner Matt Ruckel.

Roll Call

The following individuals were present: Chief Wright, Assistant Chief Birch, Chairman Dunbar, Vice Chairman Schwab, Treasurer CJ McEntire, Commissioner Ruckel, the on-duty firefighters, and candidates for appointment to the Group 5 position on the Commission, Tony Evans and Ryan Ingram.

Approval of Minutes

The minutes of the November 10, 2016 meeting, previously distributed by email, were approved.

Treasurer's Report

Treasurer McEntire gave the Treasurer's Report and distributed copies. All copies will be included in the official book of proceedings and will be filed as appropriate. There was a motion to approve the report by Commissioner Schwab with a second by Commissioner Ruckel. Motion passed unanimously.

Old Business

Seat 5 Vacancy Interviews

Mr. Tony Evans and Mr. Ryan Ingram both submitted interest letters to the ENFD commission. Commissioner Dunbar conducted an interview process where each candidate left the room while the other was interviewed by the commission. After asking both candidates the same questions, the commissioners voted and chose Mr. Ryan Ingram. The vote was unanimous between Commissioner Ruckel, Commissioner Schwab, and Commissioner McEntire. Chairman Dunbar, in order to avoid a tie, did not vote, but voiced his approval for the decision to choose Mr. Ingram. Mr. Ingram will assume the position effective 19 January and will be sworn in at the ENFD Commission meeting on 13 February.

OPs/OIs

Chairman Dunbar will take ownership of the OP's and update them. The OI's are the responsibility of Chief Wright. – CLOSED.

Chiefs Employment Agreement

Chief Wright's employment agreement was updated. A motion was made by Commissioner Schwab to approve the updated Employment Agreement with a second by Commissioner Ruckel. Commissioner Dunbar will sign the agreement on behalf of the Commission.

PNBoN Signature Card

The new signature card will be signed in February after Mr. Ingram is sworn in as a commissioner.

FY 2016-2017 Budget Amendment Authorization

Chairman Dunbar voiced the desire to re-authorize the ENFD Treasurer's authority to amend the budget as long as the total appropriations of the final budget do not increase. There was a motion to approve by Commissioner Schwab and a second by Commissioner McEntire. The motion passed unanimously.

Office Reorganization/Relocation

Chief Wright has moved his office to the former Commissioner's office. Chairman Dunbar voiced that it felt more professional and was more convenient for the ENFD staff. The Commissioner's office has been moved upstairs. Chairman Dunbar and Commissioner McEntire have been reorganizing the office.

Firehouse Subs Grant

The East Niceville Fire District recently received a grant from Firehouse Subs to replace a major piece of aging equipment with state-of-the-art technology. This is a big deal for a small-budget fire department such as ours, and the award was entirely a firefighter initiative. The firefighters did the research, completed the application, gathered all the required supporting documentation, and were successful in winning a grant valued in excess of \$18,000.

The battery-powered eDRAULIC Combination Spreader and Cutter (commonly called the Jaws of Life) requires no hoses or power unit, and is stronger, smaller and lighter – and thus quicker than ever to the rescue. Jaws of Life is a registered trademark of Hurst Jaws of Life, Inc. Located in Shelby, N.C., and their rescue systems are deployed by more than 35,000 rescue squads, fire and police departments throughout the world. More information on the tool is available at www.jawsoflife.com.

The ENFD and Firehouse Subs, along with the equipment manufacturer, Hurst Jaws of Life, Inc., are hosting a presentation and demonstration of the equipment at the ENFD firehouse, 1709 27th Street in Niceville at 9:00AM on Wednesday the 25th. We will also make a presentation to the local Niceville Firehouse Subs as a token of our appreciation for their assistance and encouragement in supporting local rescue operations.

Miscellaneous

We hired a new firefighter, Nick Lunsford, formerly with the North Okaloosa Fire District.

We will be joining the Niceville Chamber. Former Commissioner Brunson has offered to let us join for free.

Chief's Report

Chief Wright has scheduled regular maintenance on the ENFD fleet of vehicles. The regular maintenance will include a Pump test, fluid change, and other maintenance.

Per Chief Wright's 5 year plan, the ENFD Firefighters will need new bunker gear. Chief Wright will look for a grant to come available. There is currently money in the budget for this replacement.

A heater went out in the stall and is unrepairable. Chief Wright will consult with the Captains on a decision on whether to replace it.

Adjourn: Commissioner Schwab motioned to adjourn the meeting at 6:51 p.m. There was a second to the motion by Commissioner McEntire. Motion carried.

The next meeting will be held on Monday, February 13, 2017 beginning at 6:00 p.m.

Minutes submitted by Commissioner Ruckel.